## **Annual Procurement Plan**

Budget: 2025-2026

Ministry/Division: 109- Finance Division

Agency

Procuring Entity Name & Code: CAFO, Ministry of Civil Aviation and Tourism - 1090302101470

Package	Description of	Unit	Quantity	Procurement	Contract	Source	Estd. Cost	Time	Not Used	Estd. Invite/	Estd.	Estd.	Estd.	Estd.	Estd.	Total to	Time for
No	Procurement			Method and	Approving	of funds	in Million	Code for	in Goods	Advertise	Tender	Tender	Approval to	Notification	Signing of	Contract	Compassion
	Package			Type	Authority		Tk.	Process		Tender	opening	Evaluatio	Award	of Award	Contract	Signature	of Contract
	Goods			• •	_						, ,	n				C	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-01	Cleaning/		All type	RFQ	Hope or As	GoB	70	Planned									
	Washing item	NoS	of		per		thousand	Dates									
			cleaning		Delegation												
			items					Actual dates									
								Planned									
								days									
GR-02	Computer	NoS	Laptop,Pc	RFQ	Hope or As	GoB	3 lacs	Planned		04/08/25	10/08/25	13/08/25	14/08/25	14/08/25	15/08/25		12 days
	consumables		printers, scanner		per Delegation			dates									
			and other		Delegation												
			item					Actual dates									
								Planned									
								days									
GR-03	Other	NoS	Register,	RFQ	Hope or As	GoB	4 lacs	Planned									
	Stationery		pen, calculator		per Delegation			dates									
			and other		Delegation			Planned									
			items					days									
								Actual dates									

Package No	Description of Procurement Package Goods	Unit	Quantity	Procure ment Method and Type	Contract Approving Authority	Source of funds	Estd. Cost in Million Tk.	Time Code for Process	Not Used in Goods	Estd. Invite/ Advertise Tender	Estd. Tender opening	Estd. Tender Evaluation	Estd. Approval to Award	Estd. Notificati on of Award	Estd. Signing of Contract	Total to Contract Signature	Time for Compassion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-4	Furniture	NoS	Sofa, Chair, Office decoration and Other items	RFQ	Hope or As per Delegation	GoB	2 Lacs	Planned Dates		06/10/25	09/10/25	13/10/25	14/10/25	14/10/25	15/10/25		10 days
								Actual dates									
								Planned days									
5	Furniture (repair)	NoS	Interior Decoration	RFQ	Hope or As per Delegation	GoB	90 thousands	Planned dates		17/07/25	22/07/25	27/07/25	28/07/25	28/07/25	29/07/25		
								Actual dates									
6	Office equipments	NoS	AC, Table, Chair, Crokeries and other items	RFQ	Hope or As per Delegation	GoB	1 Lacs	Planned days Actual dates		07/12/25	10/12/25	14/12/25	15/12/25	15/12/25	17/12/25		11 days
7	Office equipments (repair)	NoS	repair Wall cabinet making and repairing, office	RFQ	Hope or As per Delegation	GoB	80 thousands	Planned dates									
			painting, cabinet paining and other items					Actual dates									

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